



Saluki Step Ahead

Harper College

AAS Health Care Office Manager to BS HCM

SEMESTER 1 - Harper College

BIO 135	Intro to Human Anatomy & Physiology	4.0
ENG 101	Composition	3.0
HSC 112	Medical Terminology	2.0
MOA 100	Intro to Medical Assisting	3.0
MOE 145	Health Care Records Management	2.0
		14.0

SEMESTER 2 - Harper College

BIO 136	Intro to Human Disease	3.0
HSC 225/LNG 299	Lang & Health/TESOL	3.0
MGT 111	Intro to Business Organization	3.0
MGT 150	Business Math	3.0
MOA 150	Math Applications in Health Care	1.0
MOA 235	Health Care Office Procedures	3.0
		16.0

SEMESTER 3 - Harper College

MGT 270	Principles of Management	3.0
MOA 195	Principles of Health Insurance Billing	3.0
MOA 245	Health Care Office Management	3.0
SPE 101	Fund of Speech Communications	3.0
MTH 103	College Algebra	3.0
		15.0

SEMESTER 4 - Harper College

MOA 299	Medical Office Capstone	3.0
PSY 101	Intro to Psychology	3.0
ECO 211	Microeconomics	3.0
Elective	General Elective	3.0
Elective	General Elective	3.0
		15.0

SEMESTER 5 - SIU

HCM 320 (A)	Health Policy & Politics	3.0
HCM 340 (B)	Managerial Epid & Population Health	3.0
HCM 390 (B)	HR in the Health Professions	3.0
HCM 365	Stats & Research for HC Professions	3.0
HCM 302	HCM Saluki Orientation	1.0
HCM 371 (B)	Cultural Competency & DEI in Healthcare	3.0
		16.0

SEMESTER 6 - SIU

HCM 364 (A)	Organiz Beh in HC Organizations	3.0
HCM 388 (A)	Legal Aspects & Curr Issues in HC	3.0
HCM 360 (B)	U.S. Healthcare Systems	3.0
HCM 384 (B)	Strat Planning & Marketing in Health Care	3.0
Elective	Humanities	3.0
Elective	Social Science	3.0
		18.0

SEMESTER 7 - SIU

HCM 382 (A)	Accreditation & Compliance in HC	3.0
HCM 410 (B)	Ops Mgmt & Quality Improv in HC	3.0
HCM 310	Healthcare Services & the Consumer	3.0
HCM 375 (B)	Healthcare Informatics	3.0
HCM 385 (A)	Healthcare Finance & Economics	3.0
HCM 471	Research of Soc Responsibility in HC	3.0
		18.0

SEMESTER 8 - SIU

Elective	Fine Arts	3.0
Elective	Multicultural	3.0
Elective	Physical Science	4.0
HCM 413 (A)	Long Term Care Administration	3.0
Elective	Life Science	3.0
		16.0

TOTAL HOURS: 128.0