How to view an unofficial transcript in Salukinet

Instructions for Administrators and Staff who have Salukinet Advisor Access

1. Login to Salukinet
2. Search for and click on "Student/Faculty/Advisor Self-Service (SSB 8)"
3. Click on "Faculty and Advisors"
4. Click on "Advisee Search - SSB 9"
5. Type in either the student's name or dawg tag
6. Click "View Profile"
7. Click on "Unofficial Academic Transcript"
8. Choose either a specific level or all levels in the drop-down
9. Choose unofficial transcript in the other drop-down