

Graduate Assistant Posting Form*

| Department Name and Location | % of Time | Job Description | Qualifications | Time Period of Position | How to Apply | Deadline to Apply | Number of Positions |
|-------------------------------------|------------------|---|--|--------------------------------|---|--------------------------|----------------------------|
| Saluki Athletics - Ticketing Office | 50% | Duties include, but are not limited to, reserving tickets and processing payments, assisting with supervising student workers, daily deposits for ticketed events, set-up of mobile ticketing locations at ticketed events where there is no box office, reconciling deposits to AIS reports, data entry. | Admitted to a College of Business or Sports Management graduate program at SIU. Business background and proficiency with Excel is preferred. | Fall 2025-Spring 2026 | Send cover letter, resume, and references to Bryce Williams at willi21@siu.edu | 04-28-25 | 1 |

***For Administrative Positions Only.**

***Please keep “Job Description” and “Qualifications” to a minimum.**

***Please fill out this form and email as an attachment to GAOffice@siu.edu.**

***Must post for a minimum of 14 days. Please inform us when position is filled and we will remove from the Web.**