

**PETITION FOR CHANGE OF ACADEMIC UNIT  
FROM GRADUATE SCHOOL TO AN UNDERGRADUATE UNIT**

\_\_\_\_\_ I.D. \_\_\_\_\_  
Last Name First Name M.I.

request to be transferred from a Graduate Major in \_\_\_\_\_

to an Undergraduate Major in

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Major code

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College

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Degree

to become effective with the beginning of \_\_\_\_\_ semester, 20\_\_\_\_\_

I understand that if I make this change, I will no longer be in my Graduate program. I further understand that previous courses taken for graduate credit do not automatically count toward a second bachelor's degree.

\_\_\_\_\_  
date

\_\_\_\_\_  
signature of student

Approval of academic unit for admission for this student.

\_\_\_\_\_  
date

\_\_\_\_\_  
advisor/department signature

Note:

When this form is returned, signed by your unit, we will change Banner to reflect the change from the Graduate School to your unit.

We do not release the student's folder to your unit. Please forward this form to:

Amy Ramsey, Graduate Registration  
Graduate School, MC 4716  
Student Services Building, Room 321